

**BY ORDER OF THE COMMANDER  
AIR FORCE RESERVE COMMAND**



**AIR FORCE INSTRUCTION 10-1001**

**AIR FORCE RESERVE COMMAND  
Supplement 1**

**15 January 1999**

**Operations**

**CIVIL AIRCRAFT LANDING PERMITS**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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OPR: HQ AFRC/DONA (MSgt James Knight)  
Supersedes AFR 10-1001, 1 September 1995 and  
AFI 10-1001/AFRES Sup, 7 May  
1996

Certified by: HQ AFRC/DON (Col Robert Cox)  
Pages: 2  
Distribution: F

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The OPR for this supplement is HQ AFRC/DONA (MSgt James Knight). This supplement implements and extends the guidance of Air Force Instruction (AFI) 10-1001, 1 September 1995. The AFI is published word-for-word without editorial review. Air Force Reserve supplementary material is indicated by “(AFRC)” in boldface type. This supplement describes Air Force Reserve procedures to be used in conjunction with the basic instruction. Upon receipt of this integrated supplement discard the previous integrated supplement.

**SUMMARY OF REVISIONS**

This revision provides the guidance for submitting appropriate forms to MAJCOM for changed request to send unauthorized landing report to MAJCOM (paragraph 10.1.2.)

9.1.2. Units send requests to use AFRC installations for civil aircraft fly-ins, to include those associated with open houses and air safety seminars, to HQ AFRC/DONA for approval at least 60 days before the proposed date. HQ AFRC/DONA forwards approval to TO HQ USAF/XOOBC/XOO-CA and SAF/PAN. All requests shall include, agenda, sequence of events, dates and time of fly-in. Preparations for these fly-ins include:

9.1.2.1. (Added) Contact with local airport managers, aero club presidents, flying school chiefs, etc., in sufficient time to determine level of interest and estimated number of participants.

9.1.2.2. (Added) Contact with news media to ensure maximum media coverage in the local area.

9.1.2.3. (Added) Forward a courtesy copy to HQ AFRC/DONA and include a brief description of the events that occurred. Do not delay report for more than 5 workdays.

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Commander